

DEED OF GIFT

The gift described below is given to the University Libraries of Virginia Polytechnic Institute and State University to become part of Special Collections and University Archives with the understanding that:

- The Libraries will store, preserve, protect, and provide access to the gift in accordance with standard library, archives, or special collections practices.
- The Libraries will organize, catalog, preserve, and create a guide to the gift in accordance with the Libraries' practice and standard library, archives, or special collections practices.
- The Libraries may appropriately dispose of materials that, after receipt, are deemed unsuitable to the collections.

Description of the gift (name of collection, dates, cubic feet):

In addition to the gift listed above, I would like to make a financial donation in support of the processing, preservation, and maintenance of Special Collections and University Archives materials at Virginia Tech. I understand that my financial donation will be anonymous and I will receive no further solicitation.

NO ☐ YES ☐ Please list amount of donation: _____

Representation and Warranty: The Donor represents and warrants that he/she is the sole owner of the gift and has full right, title, and interest to make the donation, and that no agreement, assignment, sale, or encumbrance has been or will be made or entered into which would conflict with this deed.

Assignments of Rights: All rights to the materials given are consigned by the donor to the University Libraries, except for the following exclusions and special conditions:

The Donor grants to Virginia Tech or its agents the right to display and provide access to his/her gift in whole or in part in all forms of media.

Donor's Signature

Date

Donor's Name
(Printed)

Mailing Address

Phone Number and
Email

VT Special Collections
Recipient (Signature)

Date

Title
